

**HIGHWAY 78 COMMUNITY IMPROVEMENT DISTRICT (CID)
BOARD MEETING
Snellville City Hall
June 16, 2004**

Attendees

Board Members:

Kenny King
Forrest Adair

Art Mezzullo
Bill Gower

Ken Shiver
Dean Robinson

Emory Morsberger

Brett Harrell, Executive Director

Michael Adams, Intern

Absent: Pat Hoban, Dave Rosselle

Special Guests: Glen Prudhomme, Herb Wood – Metro Van Pool; Dan Dobry – URS;
Mayor Jerry Oberholtzer and City Manager Jeff Timler – City of Snellville

Call to Order

Chairman Kenny King called the meeting to order at 1:30 pm. Everyone on the Board and in attendance was invited to introduce themselves.

MINUTES

Approval of Meeting Minutes

Mr. Morsberger motioned to approve, seconded by Mr. Robinson, the May 13th work session minutes – unanimously approved. Mr. Robinson motioned to approve, seconded by Mr. Morsberger, the May 19th, 2004 Monthly Board meeting minutes – unanimously approved.

Committee Reports

No reports.

Action Items

Landscape Maintenance Contract – Mr. Morsberger motioned to authorize Chairman King to sign the landscape maintenance contract with Piedmont Landscape. The motion was seconded by Mr. Mezzullo and the vote was unanimous. Piedmont Landscape Maintenance crews will start Monday, it will be a two-day process and there will be multiple crews working on this project.

2004 SPLOST Priority List – Chairman King reviewed the process for selection of each item listed. The Board unanimously agreed that the first priority was the 20% match or \$1.4 million to gain \$7 million in federal transportation funds requested by Congressman John Linder. The second highest priority is funding \$1 million toward engineering and design for the US 78/SR 124 intersection. Attention and funding should be directed toward these two projects before consideration of any others. All other transportation related items on the SPLOST list were approved in the order that they fall on this list. All sidewalk projects were approved. All sewer and storm drain projects were combined into a single general project category and \$2 million was requested for this line item. All parks and recreation projects were removed from the SPLOST list.

Auditor's Report – Mr. Gower reviewed the Auditor's Report.

Authorization of Police Bicycles – Mr. Harrell asked members of the Board to review the request for a donation to the City of Snellville's Police Department's new Bike. Chairman King made a motion to buy 2 bicycles at a total cost of \$2,000, the motion was seconded by Mr. Gower, and the vote was unanimous.

Discussion Items

RFP Draft for Landscaping – Mr. Harrell asked Board members to review the draft RFP and consider issuing by the July meeting.

Metro Van Pool – Mr. Herb Wood gave a brief background of the company and stated that Metro Van Pools works with other CIDs in the Atlanta area. Each Board member received a hand-out from Metro Van Pool to review. Mr. Prudhomme then explained how other CIDs have set up and operated the vanpools. Board Members will consider the information.

Board Reports

Treasurer's Report – This was reviewed and discussed during the audit report.

Board Member's Remarks – Mr. Harrell briefly reviewed the Maintenance Program and Security Team Report. Mr. Harrell then introduced Mr. Adams to give his report on grant research. Mr. Adams explained that he is currently compiling a list of possible grants, their requirements, and deadlines.

Executive Director's Update – Mr. Harrell continues to pursue an agreement on inter-parcel connectivity at Paxton Lane. Mr. Harrell reported that he has spoken with Kathy Bailey at Georgia DOT and that everything for the median project is on schedule and within budget. Mr. Harrell also stated that he will attend the GDOT Transportation Board meeting at the invitation of Garland Pinholster, our 7th District Representative.

Chairman's Remarks – Chairman King requested that the CID publish information regarding the construction schedule for district members and travelers. Mr. Adair suggested that there should be daily construction updates posted on the CID web site.

Announcements

The next meeting may have to be moved from July 21, 2004 due to conflicts with the State Transportation Board meetings.

Public Comments

None.

Adjournment

By acclamation, the meeting was adjourned at 3:10 p.m.

Respectfully submitted,

*Melisa Arnold, City of Snellville
Michael Adams, CID Intern*