

**HIGHWAY 78 COMMUNITY IMPROVEMENT DISTRICT (CID)
REGULAR BOARD MEETING
Snellville City Hall
September 22, 2004**

Attendees

Board Members:

Kenny King	Ken Shiver	Emory Morsberger
Forrest Adair	Bill Gower	Pat Hoban

Absent: Dean Robinson

Brett Harrell, Executive Director
Caron Fox, Administrator

Special Guests: Mayor Jerry Oberholtzer; Planning Director Jessica Roth; City Manager Jeff Timler; Dist. 3 Commission candidate Mike Beaudreau; Dan Dobry, URS

ELECTION

Executive Director Brett Harrell announced the close of registration at 1:30 pm. He further noted the Special Election was advertised properly as required by law and that the Rules of Caucus were formally adopted by the Board. Mr. Harrell then announced that Dwight Harrison was a candidate for the open Board position and asked for any nominations from the floor. No nominations were made. Mr. Morsberger moved to close nominations, seconded by Mr. Adair and unanimously approved. Mr. Harrison was then elected by acclamation.

Call to Order

Chairman King called the regular meeting to order at 1:45 pm. Board Members and guests were invited to introduce themselves. Mr. King welcomed newly elected Board Member Dwight Harrison.

MINUTES

Approval of Meeting Minutes

Mr. Morsberger motioned to approve, seconded by Mr. King, the August 19th board meeting minutes – unanimously approved.

Committee Reports

No reports.

Action Items

Landscape Design Consultant RFQ's – Chairman King reported that the CID received six bids from the following firms: HDR, jb+a Inc., HGOR, PBS&J, HO+K, and Roy Ashley & Assoc. Mr. Shiver moved to accept the proposals, seconded by Mr. Gower – unanimously approved.

Project Management Services – Zeus Management – Mr. Harrell requested board ratification of a contract with Zeus Management to provide project management services for the Wentz/Reeves

inter-parcel access project at a cost not to exceed \$15,000.00. Mr. Morsberger moved to ratify Zeus Management, seconded by Mr. Gower – unanimously approved.

Election of Board Secretary – Chairman King introduced the CID's new Administrator Caron Fox and asked for a motion to elect her as Board Secretary. Mr. Adair moved to elect Caron Fox as Board Secretary, seconded by Mr. Shiver – unanimously approved.

Discussion Items

SPLOST Citizen Selection Committee – Mr. Harrell reported on the SPLOST meeting that took place on September 22. The meeting determined the 8 individuals that will serve on the 2005 SPLOST Citizen Selection Committee.

URS Projects Proposal – Chairman King postponed consideration of the proposal from URS until further notice.

Board Reports

Chairman's Remarks – Chairman King announced the Board retreat will take place on October 21, 2004 at Stone Mountain Park.

Treasurer's Report – Mr. Gower provided a summary of the CID's financial status. As of August 31, 2004 the CID account balance was \$65,346.00. The CID's monthly Balance Sheet, Checkbook Register, and Profit and Loss for January through August 2004 were included in the meeting reference binder.

Board Member's Remarks – Mr. Morsberger stated that the current landscaping company is not of the same quality as the previous firm. After discussion, Mr. Morsberger moved to terminate the current provider and contract with the previous firm at this year's rate, seconded by Mr. Harrison – unanimously approved.

Board members discussed increased police presence within the corridor and directed Mr. Harrell to draft a letter for future consideration regarding public safety efforts.

Staff Reports – Mr. Harrell briefly reviewed the Maintenance Program and Security Team Report.

Executive Director's Update – Mr. Harrell provided an update on current and pending projects. He also announced an October 6, CID Alliance meeting and November 15&16 Transportation Forum.

Announcements

The next CID Board meeting will be on October 27, 2004 at Snellville City Hall.

Public Comments

None.

Adjournment

By acclamation, the meeting was adjourned at 2:15 p.m.

