

**HIGHWAY 78 COMMUNITY IMPROVEMENT DISTRICT (CID)  
REGULAR BOARD MEETING  
Snellville City Hall  
November 24, 2004**

**Attendees**

**Board Members:**

Kenny King	Ken Shiver	Emory Morsberger	Dwight Harrison
Pat Hoban	Bill Gower	Dean Robinson	

Absent: Forrest Adair

Brett Harrell, Executive Director  
Caron Fox, Administrator

Special Guests: Councilman Bruce Garraway; Eric Tatum, PBS&J; Tad Kaczor, Zeus Management; Jimmy Norton, Snellville Downtown Development Authority; Jennifer Gower, student.

**Call to Order**

Chairman King called the regular meeting to order at 1:40 pm. Guests were invited to introduce themselves. Mr. King welcomed Board Members and guests.

**MINUTES**

**Approval of Board Retreat Minutes**

Mr. Harrison motioned to approve, seconded by Mr. Gower, the October 21<sup>st</sup> Board Retreat minutes – unanimously approved.

**Approval of Meeting Minutes**

Mr. Gower motioned to approve, seconded by Mr. Shiver, the October 27<sup>th</sup> meeting minutes – unanimously approved.

**Committee Reports**

No reports.

**Action Items**

*Award Landscape Maintenance Contract* – Mr. Harrell recommended Board approval for execution of a contract with Leach Landscape. Mr. Robinson motioned to approve, seconded by Mr. Gower – unanimously approved.

*Approve 2005 Shareholder Meeting* – Ms. Fox requested Board approval for the January 27<sup>th</sup> Annual Shareholder Meeting to be held at Vecoma. Mr. Harrison motioned to approve, seconded by Mr. Gower – unanimously approved.

*Approved Increased Security Patrol for Holiday Season* – Ms. Fox requested Board approval for increased security patrol from 6 to 8 tours a week for the month of December. Mr. Morsberger

motions to approve based on filling tours on each Saturday and Sunday in December, seconded by Mr. Gower – unanimously approved.

### **Discussion Items**

*A&R Engineering Report* – Mr. Harrell presented the engineering report from A&R Engineering regarding right hand turn lanes. The report was included in the meeting reference binder.

*Wentz-Reeves IPA Update* – Mr. Harrell reviewed the concept survey and design completed by Zeus Management and LAI Engineering of the Wentz-Reeves Inter-Parcel Access project. Once approval is gained from all three property owners LAI will prepare easement and construction documents.

### **Board Reports**

*Chairman's Remarks* – Chairman King proposed the Board host a charity project for the members of the CID to take part in. Mr. Morsberger received unanimous support for his suggestion to participate in the Relay for Life at the Gwinnett County Fairgrounds.

Mr. Eric Tatum of PBS& J gave the Board an update of the Landscape Design Master Plan currently underway.

*Treasurer's Report* – Mr. Gower provided a summary of the CID's financial status. As of November 23, 2004 the account balance was \$94,903.63. The CID's monthly Checkbook Register, Balance Sheet, and Profit & Loss Sheet were included in the meeting reference binder.

*Board Member's Remarks* – Mr. Morsberger presented the Board with pictures of median enhancements he took while visiting Bangkok.

*Staff Reports* – Ms. Fox briefly reviewed Patrol Activity Summary. Ms. Fox also reviewed the order that was made for 15 CID vests that will be used in the Landscape Maintenance program.

*Executive Director's Update* – Mr. Harrell provided an update on current and pending projects.

### **Announcements**

The next CID Board meeting will be on December 22, 2004 at Snellville City Hall. The Annual Shareholders meeting will take place on January 27, 2004 at Vecoma.

### **Public Comments**

Mr. Jimmy Norton presented information regarding current DDA projects that may coincide with CID projects. Mr. Norton proposed that the CID and DDA work together for the most efficient and effective results for both organizations.

### **Adjournment**

By acclamation, the meeting was adjourned at 3:10 p.m.