

**HIGHWAY 78 COMMUNITY IMPROVEMENT DISTRICT (CID)
REGULAR BOARD MEETING
Snellville City Hall
February 23, 2005**

Attendees

Board Members:

| | | | |
|-------------|---------------|------------------|-----------------|
| Kenny King | Ken Shiver | Emory Morsberger | Dwight Harrison |
| Gary Custar | Dean Robinson | Forrest Adair | |

Absent: Bill Gower

Brett Harrell, Executive Director
Caron Fox, Administrator

Special Guests: Jessica Roth, Snellville City Planning Director; Chief Roy Whitehead, Snellville Police Chief; Lisa Johnsa; Gwinnett County CID Liaison; Eric Tatum, PBS&J; Jimmy Adams, PBS&J; John Hibbard, PBS&J.

Call to Order

Chairman King called the regular meeting to order at 1:30 pm. Guests were invited to introduce themselves. Mr. King welcomed Board Members and guests.

MINUTES

Approval of Meeting Minutes

Mr. Robinson motioned to approve, seconded by Mr. Shiver, the January 26th meeting minutes – unanimously approved.

Committee Reports

No reports.

Action Items

Resolution for Call of Election – Mr. Harrell recommended Board approval for the adoption of the Call for Election Resolution for the election that will be held on Wednesday April 27, 2005. Mr. Morsberger motioned to approve, seconded by Mr. Adair – unanimously approved.

Niknafs IPA – Mr. Harrell recommended Board approval for the CID to retain Street Smarts to complete the Niknafs inter-parcel access project for a price not to exceed \$15,000. After discussion, Mr. Morsberger requested an additional quote from Gresham Smith. Dean Robinson moved to authorize Mr. Harrell to obtain the additional quote from Gresham Smith, to obtain a letter of commitment from the property owners, and then move forward with the company providing the best quote not to exceed \$15,000, seconded by Mr. Shiver – unanimously approved.

Discussion Items

LCI Study – Mr. Harrell and Ms. Fox provided the Board with a review of the information from the LCI kick-off meeting on February 22 at ARC. Mr. Harrell explained the Project Management Team, while Ms. Fox reviewed the key dates from start to completion of the LCI Corridor Study. Mr. Morsberger discussed the idea of funding the Park Place Activity Center study locally, requesting ARC grandfather the study, and then using the study to obtain future funding. Mr. Morsberger moved to proceed with the PPAC study at an amount not to exceed \$100,000, to seek ARC's support for grandfathering the work, and to request Gwinnett County to contribute \$50,000 toward the project, seconded by Mr. Harrison – unanimously approved.

ITS Request for Proposal – Mr. Harrell provided the Board with a review of the ITS pre-bid meeting that took place on February 22, 2005. Mr. Morsberger requested that GDOT & GwDOT be invited to review the proposals upon receipt on March 4th.

Ethics Policy – Mr. Harrell provided the Board with preliminary Ethics information to be considered at the next Board meeting.

Public Relations – Mr. Harrell and Ms. Fox gave the Board an update on current Public Relations initiatives. Mr. Adair announced there will be another Public Relations meeting prior to the next board meeting.

PBS&J Report – Mr. Tatum provided the Board with a review of the Landscape Master Plan. Mr. Tatum also discussed his meeting with Walton EMC. The Master Plan will be delivered on-time by March 1st and PBS&J will formally present the Master Plan to the Board at the next meeting on March 23, 2005.

Board Reports

Treasurer's Report – As of January 31, 2005 the account balance was \$283,290.77. The CID's monthly Checkbook Register, Balance Sheet, and Profit & Loss Statement were included in the meeting reference binder.

Staff Reports – Ms. Fox briefly reviewed the Landscape Maintenance and Security Programs.

Executive Director's Update – Mr. Harrell provided an update on current and pending projects.

Announcements

The next CID Board meeting will be on March 23, 2005 at Snellville City Hall. Chairman King announced the resignation of Mr. Adair from the Vice-Chairmanship. Mr. Adair recommended Mr. Harrison take his place as Vice Chairman. By acclamation, the Board chose Mr. Harrison as Vice Chairman.

Public Comments

None.

Adjournment

By acclamation, the meeting was adjourned at 3:05 p.m.

