

**HIGHWAY 78 COMMUNITY IMPROVEMENT DISTRICT (CID)
REGULAR BOARD MEETING
Snellville City Hall
March 23, 2005**

Attendees

Board Members:

Kenny King	Emory Morsberger	Dwight Harrison	Bill Gower
Gary Custar	Dean Robinson	Forrest Adair	

Absent: Ken Shiver

Brett Harrell, Executive Director
Caron Fox, Administrator

Special Guests: James Pugsley, Gwinnett Co. Long-Range Planning; John Lucht, Smith & Howard; Betsy Williams, Transcore; Bob Scott, ICS Inc.; Eric Tatum and Bill Eviston, PBS&J; M.B. Strickland.

Call to Order

Chairman King called the regular meeting to order at 1:30 pm. Guests were invited to introduce themselves. Mr. King welcomed Board Members and guests.

MINUTES

Approval of Meeting Minutes

Mr. Adair motioned to approve, seconded by Mr. Robinson, the February 23rd meeting minutes – unanimously approved.

Presentations

FY 2004 Audit – John Lucht, Smith & Howard, presented the Board with the FY 2004 audit. Mr. Lucht reported a clean and standard audit in FY 2004. Mr. Adair motioned to approve the audit as presented, seconded by Mr. Harrison – unanimously approved.

Wentz-Reeves IPA – After presenting the Wentz-Reeves IPA project, Ms. Fox and Mr. Harrell recommended Board approval to finalize the Wentz-Reeves IPA project and provide the plans prepared by LAI engineering dated March 9, 2005 to the property owners for construction upon execution of the CID/Property Owner's Agreements as prepared by Andrew Mertz, CID attorney. Mr. Morsberger motioned to approve, seconded by Mr. Harrison – unanimously approved.

Landscape Master Plan – Mr. Tatum, PBS&J, opened the presentation by asking the Board for questions or suggestions regarding the Landscape Master Plan and Irrigation. The Board Members discussed irrigation means, costs, and priority locations. Mr. Harrell informed the Board that current GDOT plans will leave only 6 inches of dirt for landscaping in the medians. The Board discussed phasing of landscaping and irrigation of the nodes and medians. Mr. Scott,

irrigation specialist with ICS Inc., answered questions during the discussion along with Mr. Tatum who gave a final LMP presentation. Mr. Custar motioned to approve the Landscape Master Plan as presented, with an allowance of time for the Board to complete a Work Session for final prioritization and suggestions regarding irrigation and phasing during the Detail Design and Implementation Phase, seconded by Mr. Adair – unanimously approved.

Action Items

Authorize Chairman to Execute Subgrant Agreement w/ARC – Mr. Harrell requested Board approval to authorize Chairman King to execute the Subgrant Agreement and other required documents between the Hwy 78 CID and the Atlanta Regional Commission (ARC Contract No. UPO515) for participation in the 2005 LCI Corridor Study Program. Mr. Morsberger motioned to approve, seconded by Mr. Gower – unanimously approved.

Ratify Election of Vice Chair & Election of Officers – Mr. Harrell asked for Board approval to ratify the election of Dwight Harrison as Vice Chairman for the remainder of the 2004-2005 year and the election of Forrest Adair, Vice Chairman; Bill Gower, Treasurer, and Caron Fox, Secretary as Officers for the 2005-2006 year of the Hwy 78 CID Board. Mr. Robinson motioned to approve – seconded by Mr. Morsberger – unanimously approved.

ITS Project – Chairman King announced the ITS Project discussion and vote would be postponed until a later date pending GDOT review and comments.

Prioritize SPLOST Sidewalk Requests – Mr. Harrell presented the Board with the CID list of SPLOST requests for sidewalks. After discussion, the addition of three supplemental requests, agreement that all requests are equally desirable and need no further prioritization, Mr. Gower motioned to approved, seconded by Mr. Robinson – unanimously approved.

Discussion Items

LCI Study – Mr. Harrell provided the Board with a review of the LCI Corridor Study schedule with the issuance of the RFP on March 18th and interviews of selected firms on April 19th.

Park Place Activity Center Study – Mr. Harrell provided the Board with an update from ARC regarding the parameters of gaining a “grandfathered” status for the Park Place Activity Center and a suggested timeline. Mr. Harrell was instructed to write Commissioner Beaudreau requesting county financial support for the study.

TEA-3 Update – Mr. Harrell provided the Board with an update on TEA-3 federal funding.

Board Reports

Treasurer’s Report – Mr. Gower provided a summary of the CID’s financial status. As of February 28, 2005 the account balance was \$224,984.63. The CID’s monthly Checkbook Register, Balance Sheet, and Profit & Loss Statement were included in the meeting reference binder.

Staff Reports – Ms. Fox briefly reviewed the Landscape Maintenance and Security Programs.

Executive Director’s Update – Mr. Harrell provided an update on current and pending projects.

Announcements

The next CID Board meeting will be on April 27, 2005 at Snellville City Hall.

Public Comments

None.

Adjournment

By acclamation, the meeting was adjourned at 3:25 p.m.