

**HIGHWAY 78 COMMUNITY IMPROVEMENT DISTRICT (CID)  
REGULAR BOARD MEETING  
Snellville City Hall  
September 27, 2006**

**Attendees**

**Board Members:**

Ken Shiver	James Corcoran	Jimmy Norton	Kenny King
Dwight Harrison	Gary Custar	Dean Robinson	Forrest Adair

Brett Harrell, Executive Director; Rockie Sapp, Executive Assistant; Bill Gower, Treasurer

*Special Guests:* Jeff Timler, Jamie Westaway and Warren Auld, City of Snellville; Jimmy Adams, Harry Rice, Eric Tatum and Callie W. Kaiser, PBS&J; Brock Smith, Gwinnett County Economic Development Team; Ray Mokhberi, Fountain Square; Barzan Aran and Derrick Cameron, GDOT; Diane Maier, Redpepper; David Foster, Nob Hill HOA; Melvin Everson, State Representative; MB Strickland, Lake Lucerne HOA; Ben Bailey, Coldwell Banker

**Call to Order**

Board Chairman Adair called the regular meeting to order at 2:03 pm. Mr. Adair invited Board Members and guests to introduce themselves.

**MINUTES**

**Approval of Meeting Minutes**

Mr. Custar motioned to approve, seconded by Mr. Robinson, the July 26, 2006 Meeting Minutes – unanimously approved.

**Presentations/Reports**

Derrick Cameron, GDOT Project Manager updated the Board on the Highway 78 median project. Mr. Cameron indicated Final Field Plan Review is scheduled for 10/26/06; with a January letting; and estimates construction will begin by March 2007. Right-of-way acquisition continues to be the determining factor in the construction timeline. Mr. Cameron provided the CID with a complete set of the FFPR version of the construction plans.

**Action Items**

*Ratify Previous HPP Packages* – Mr. Harrell presented an overview of the Chambliss, Scott and Westmoreland project packages including updated cost estimates. Mr. Harrell provided details of each individual project including a visual presentation for all in attendance of the project location and intended benefit.

Upon a motion by Mr. Robinson, seconded by Mr. Shiver and unanimously approved the following project packages are adopted:

Chambliss – Rockbridge to Davis Parallel Circular Route.  
Westmoreland – Yellow River Pedestrian Bridge  
Scott – Georgia Lane to Britt Parallel Circular Route.

*Adoption of final HPP Package* – Mr. Harrell provided updated cost estimates prepared by PBS&J as well as a visual presentation of projects recommended for inclusion in the Linder package. After discussion, Mr. Harrison moved to approve, seconded by Mr. King and unanimously adopted the following project package:

Linder - Parkwood to Britt Parallel route; US 78 at McGee Intersection realignment; Hewatt to Parkwood Parallel route; Hardscapes (signage, street furniture, trash receptacles)

*Authorize Chairman to execute Project Management Agreements with Georgia DOT and Gwinnett DOT for all HPP Packages* – Mr. Harrell requested and recommended that the Board authorize the Chairman to execute any and all PMAs and MOUs to expedite implementation of our projects funded through the HPP program. Mr. Shiver motioned to approve, seconded by Mr. Norton – unanimously approved.

*Approval of Public Relations Firm*- Based on the response to the RFQ and interview process, the Board selected the firm, Redpepper to develop and implement a professional public relations campaign for the Hwy 78 CID. Mr. Custar motioned to approve Redpepper as the selected firm, seconded by Mr. Robinson – unanimously approved.

### **Discussion Items**

*Public Safety Master Plan* – Mr. Harrell recommended that the board postpone further action on this initiative pending completion of the Gwinnett Village study in an effort to build upon their experience. Board Members agreed.

### **Board Reports**

*Chairman's Remarks* – Mr. Adair presented Mr. Kenny King with a proclamation on behalf of the Highway 78 CID thanking him for his service and involvement with the CID.

*Treasurer's Report* – Mr. Gower provided the Board the CID's monthly Checkbook Statement and Balance Sheet.

*Board Members Remarks* – Mr. King suggested the CID investigate signage at project locations to provide public identification of our activities.

*Staff Reports* – Mrs. Sapp reported briefly on the progress of both the maintenance and security team. She also included two spreadsheets listing both used car dealerships and pawnshops located on the corridor. Information on the spreadsheets included zoning and SUP status of the businesses.

*Executive Director's Update* – Mr. Harrell referenced his monthly memo calling specific attention to several projects including the small area sewer study, Swatty dedication, Park Place Activity Center Study and Partnership Gwinnett.

### **Announcements**

Next Meeting: October 25, 2:00 pm Snellville City Hall

Annual Meeting: October 17, 6:00 pm Snellville City Hall

**Public Comments**

MB Strickland suggested improvements for future banner installations.

**Recess**

By acclamation, the meeting was adjourned at **3:16 p.m.**